

St Aidan's Parish Pastoral Council
Minutes of meeting held on Sunday 5th November 2017

Present: Liz Clark, Pat Boyle, Jim Cardy, Jane Keating, Andrew Kay, Charlie Heyes, Vicky Heyes, Jane Rogers, Roy Mason, Andy Connellan, Sheila Cruikshank and Joan Stevenson. Guest: Fr Causey

1. **Prayers** led by Joan Stephenson
2. **Apologies:** Julia Dixon and Craig Hewitt
3. **Adoption of agenda** –Parishioners had asked for one item to be discussed and there were four AOBs.
4. **Minutes of last meeting** - 1st October 2017
Andy C proposed, Jane R seconded and all were in agreement that the minutes be signed by Jane R as a true record.

| 5. MATTERS ARISING (not elsewhere): | ACTION |
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| 5.1 St Matthew's Christmas Tree Invite: Jane R explained that she had written to St Matthew's saying that we would not be taking part due to the many changes happening with the parish. School has also decided not to take part. | - |
| 5.2 School Mission Statement: Several PPC members met with school staff to discuss the school mission statement and school is now putting together the various points made. | - |

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| <p>6. Parish Changes:</p> <p>6.1 Admin: The main office for the Parish of St Jude and St Aidan will be based at St Jude's with simple office facilities at St Aidan's. It is hoped that secretarial support will be available 10.00am to 4.00pm on Thursdays. The new secretary will type the newsletter for the new parish and respond to emails. The current typists are happy with this new arrangement and the PPC offers its thanks for their support.</p> <p>6.2 Website: Liz and Joan have met and, with advice from the Archdiocese, they will be able to use 'WordPress' to create a new parish website. Joan explained that the two current website addresses will remain with users being redirected to the new website when it is up and running. Liz asked for ideas for the new website and suggested that this could be discussed at a future meeting.</p> <p>6.3 Facebook: Vicky said that she would look into adapting the St Aidan's Facebook page or perhaps create a new page for the new parish.</p> <p>6.4 Parish Pastoral Council: We will continue as we are as 'Friends of St Aidan's' but all felt that it would be good to have a new PPC representing the whole of the new parish. Various members said that they would speak to contacts at St Jude's to ask for volunteers to attend our next meeting to see the type of things that we do.</p> <p>6.5 Mass timing: Fr Causey said that he wanted Mass to be 45 minutes to allow him time to speak to parishioners and be prepared for 10.30am Mass at St Jude's. Members were pleased that Father would be available to speak to parishioners but also felt that Mass at St Aidan's rarely went on too long so that there was plenty of time to get to St Jude's. Everyone would understand if he had to leave promptly at 10.05am.</p> | <p>Fr Causey</p> <p>LC & JS</p> <p>Vicky</p> <p>-</p> <p>-</p> |
| <p>7. Liturgy:</p> <p>7.1 Sacramental Programmes: Jane R explained that a meeting is planned for Saturday 18th November at which representatives from St Jude's and St Aidan's will meet to discuss sacramental programmes.</p> <p>7.2 Advent and Christmas: Arrangements should be similar to last year including the tree with symbols which Peter Mather is organising. Advent reflections will be led by The Youth Effect (Fri 22nd Dec) and the UCM with support from the school nativity (probably Tues 12th Dec TBC). Jim will speak to Peter Mather about leading a reflection and Jim intends to lead one as well. As stated at our October meeting Christmas Eve Carols will start at 8:00pm followed by Mass at 8:30pm with mince pies in the club afterwards. There will be no Christmas Day service at St Aidan's with just one Christmas Day Mass at 10:00am at St Jude's. Jane and Jim are working on readings and reflections for the carol service and it was suggested that ideas from previous years could be repeated. It was confirmed that the second collection would be split between Cafod and Nugent Care. Fr Causey said that he was planning a New Year's Eve Holy Hour followed by Midnight Mass. The venue will depend on predicted numbers.</p> | <p>JR & FrC</p> <p>AK & JC</p> <p>JC & JR</p> <p>Fr Causey</p> |

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| <p>8. Wigan Pastoral Area changes: Parish organisational changes were announced at Mass today. Fr Causey explained that there would be a good spread of Mass times available across the parishes within our deanery. This would include evening 'Workers' Masses' and he expected one to be at 7.00pm on Wednesdays for St Jude and St Aidan. Fr Causey was asked if there was any feedback from the deanery questionnaire to which he said that we would need to ask the Dean. It was agreed to write to the Dean requesting feedback.</p> | JR & RM |
| <p>9. Church building issues:</p> <p>9.1 Presbytery Update: Fr Causey said that the work was more or less complete and that Fr Pat would probably move into the refurbished 'flat' in mid-November. Fr Causey is due to move into St Jude's where lots of work is also necessary.</p> <p>9.2 Any other building issues? Jim arranged with Bernard to have a bench adjusted which now fits neatly next to the organ. Bernard will not take payment so a letter of thanks will be sent and a donation to Cafod will be made in his name. It was agreed that Jim should ask Bernard to build a moveable ramp which could be used to improve access up the steps into the presbytery. It was confirmed that the organ still works after being moved. A bottle neck has been created by the candles in front of Our Lady's statue and so the positioning will need to be reviewed. Fr Causey explained how the new CCTV works and said that the cupboards in the resource room are to be adjusted and reinstated for use by The Youth Effect, the Little Church and for toilet roll storage. Fr Causey said that the CCTV would not affect the privacy for those at confession in the sacristy. Roy said that water from the leaking roof in the porch may have come into contact with a CCTV junction box and Fr Causey agreed to check with the engineer. The main doors to church still need fixing and replacement UPVC doors were suggested. It was agreed that this should be looked at as one package with other upgrades to the porch area.</p> | - Jim & Roy Fr Causey Fr Causey |
| <p>10. Parish Finances: Fr Causey said that there was no update on the presbytery building costs. He agreed that a Parish Financial Summary could be presented at the next AGM.</p> | - |
| <p>11. The Youth Effect: Andy K said that they had thought about creating a mosaic for the old entrance to the presbytery. Fr Causey said that he would like the picture of the Divine Mercy to remain there. The Youth Effect will provide elements of the Christ the King Mass on 26th November as previously agreed.</p> | - |

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| <p>12. ITEMS REQUESTED BY PARISHIONERS</p> | ACTION |
| <p>12.1 Red Boxes: Pat said that some of the collectors were upset that they could no longer make home collections after doing it, in some cases, for over 30 years. This is a safeguarding matter and has been implemented for their protection following Archdiocesan guidance. It was agreed that, although it would not have avoided all the upset, it should have been said in person rather than as an entry in the bulletin. We agreed to try and think more about the impact of our actions and speak to people.</p> | - |

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| <p>13. Any Other Business:</p> | ACTION |
| <p>13.1 Altar Servers: Jane R asked if siblings could be kept together on the rota. It was suggested that perhaps the senior altar servers could take responsibility for the rota as part of their Faith in Action Award. Liz agreed to ask Clare.</p> | Liz |
| <p>13.2 Fairtrade: Pat outlined some of the excellent sale figures from our Fairtrade stall and said that we could still advertise it more. She handed out information about a petition to stop Sainsbury's' from ditching the Fairtrade mark on their tea.</p> | - |
| <p>13.3 UCM: We are due to host the UCM Mass on 7th March and Fr Causey said that that should be fine. 13.4 Information Booklet: Liz and Roy have produced a booklet with information from parish groups. It was suggested that we should be careful about any personal information included. The booklet looks good and the information will be useful for the website. It will need updating for the new parish.</p> | Liz & Roy |

14. Date of next Meeting: Sunday 3rd December 2017 @ 7.30pm **Prayers to be led by:** Vicky

Dates for the diary:

PPC meetings: Sundays at 7.30pm: 3rd December, 7th January 2018

Joint meeting re Sacramental Programmes – Saturday 18th November from 10.00am

Mass of Christ the King led by The Youth Effect: 9.00am Sunday 26th November

Advent Reflections: UCM Tues 12th Dec (TBC); The Youth Effect Fri 22nd December; Jim TBC; Peter Mather TBC

Christmas Eve: Carols at 8.00pm, Mass at 8.30pm followed by mince pies in the club.

New Year's Eve: Holy Hour 11.00pm followed by Midnight Mass

UCM Mass at St Aidan's 7th March 2018