

**St Aidan's Parish Pastoral Council**  
Minutes of meeting held on Sunday 3<sup>rd</sup> September 2017

**Present:** Liz Clark, Craig Hewitt, Pat Boyle, Jim Cardy, Jane Keating, Vicky Heyes, Charlie Heyes, Andrew Kay, Julia Dixon and Roy Mason. Guest: Fr Causey

**Welcome:** Jim agreed to chair the meeting in Jane's absence and welcomed everyone. Fr Causey introduced himself to everyone.

1. **Prayers** led by Pat
2. **Apologies:** Canon MacNally, Andy Connellan, Jane Rogers and Joan Stevenson
3. **Adoption of agenda** – Parishioners had asked for two items to be discussed.
4. **Minutes of last meeting** - 2<sup>nd</sup> July 2017  
Pat proposed, Vicky seconded and all were in agreement that the minutes be signed by Jim as a true record.

5. <b>MATTERS ARISING</b> (not elsewhere):	<b>ACTION</b>
5.1 <b>Parish Booklet:</b> We are almost sorted gathering information from Parish Groups with just three or four returns remaining. When we have the information Roy will put the information together and Liz will proof read.	Liz & Roy
5.2 <b>Lindisfarne:</b> Sally passed on her thanks for the flowers and thanks to all who helped make the weekend a success.	-
5.3 <b>Facebook:</b> Our parish Facebook page is up and running and has already had lots of 'likes'. Photos of Jim's celebration and even the Youth Effect's recent sleepover have been posted. There is a link from Facebook to our website and it was agreed that we should have a Facebook link on the website and details on the bulletin and on the church noticeboard.	Andy K
5.4 <b>Website:</b> Our PPC Constitution is now on the website and the PPC minutes are due to be added. There are a few things that need updating and Liz agreed to assist Joan with this.	Joan & Liz
5.5 <b>Photocopier:</b> Fr Causey said that a good quality, cost effect photocopier could be purchased for around £600 and he will look into this. It is important that contracts are carefully checked.	Fr Causey
5.6 <b>Parish Consultation Form:</b> We have not completed a collective return on behalf of St Aidan's. Fr Causey felt that the forms were just to help get a flavour of what is happening in the parishes and that many had found them difficult to complete.	-

6. <b>Liturgy:</b> Jane R has ordered booklets and hopes to meet with Fr Causey to discuss arrangements. Fr Causey said it was very important to develop ways of maximising on-going attendance at Mass and that families seeking first Holy Communion for their children need to show commitment. The new parish arrangements will inevitably impact on special services and it was agreed to add 'Advent and Christmas' to our October agenda.	Jane R & Fr Causey
7. <b>Wigan Pastoral Area changes:</b> Fr Causey explained that there is to be one parish of St Aidan and St Jude with shared admin, sacramental programmes etc. The actual date that this will happen is still unclear and plans could change again. We will need to see how things go over the next twelve months.	-
8. <b>Church building issues:</b>	
8.1 <b>Presbytery Update:</b> The contractor, David Aspinal, is expected to start work on Tuesday 5 <sup>th</sup> September and the work includes moving the organ and knocking through the wall behind the organ's current position. Fr Causey said that this might mean that church is not available for one Sunday and that the 9.00am Mass could be at St Jude's that day. Others suggested the club or school but all agreed that this could be sorted with enough notice.	-
8.2 <b>Any other building issues?</b> Clare Callaghan and Liz have drawn up plans for improving the space in the porch but there will be no action until the presbytery building work is complete. Fr Causey said that for H&S and Safeguarding reasons he is arranging for CCTV to be installed at St Aidan's and St Jude's. A concertina screen is to be fitted in the sacristy so that Fr Causey can hear Confession before Mass and so make all sacraments available.	Liz  Fr Causey

<b>9. Parish Finances:</b> The Parish Priest can spend up to £5000 without consulting the Archdiocese. It is possible to have more expensive work done by creating smaller jobs each costing less than £5000.	-
<b>10. The Youth Effect:</b> Andy K said that they would like to take the parish up on our offer to support transport arrangements for the Faith in Action Award presentations. The 'sleepover' to raise awareness of homelessness and raise funds went very well. They managed about 3½ hours sleep and spent from 6:00am to the start of Mass outside the main church doors. Through their efforts and the generosity of Parishioners, £680 has been collected which Becky's employers will match fund. Donated tins will go to The Brick with money collected split between The Brick and Joshua's Den. A press release is to be made and it is hoped that Andy Burnham may visit. The Youth Effect has again offered to support our Christ the King Mass and an Advent reflection. It was agreed that Advent planning should be an agenda item for October's meeting.	Andy K

<b>11. ITEMS REQUESTED BY PARISHIONERS</b>	<b>ACTION</b>
<b>11.1 Ivy:</b> The Ivy growing at the front of church appears to be going under the roofing felt and needs trimming. Pat will see the gardener and ask him to trim it.	Pat
<b>11.2 Celebrations:</b> We should discuss with St Jude's having a joint celebration such as a Ceilidh.	-

<b>12. Any Other Business:</b>	<b>ACTION</b>
There were no items of AOB	

**13. Date of next Meeting:** Sunday 1<sup>st</sup> October 2017 @ 7.30pm **Prayers to be led by:** Vicky (NB venue may change)

Provisional agenda for Sunday 1<sup>st</sup> October 2017 @ 7.30pm:

1. Opening Prayer: Vicky please
2. Apologies: Pat B
3. Adoption of agenda – missing items, items raised by Parishioners or items for AOB
4. Minutes of last meeting – 3<sup>rd</sup> September 2017
5. Matters arising – review of actions
6. Liturgy Sacramental Programme – Advent and Christmas
7. Wigan Pastoral Area changes - update
8. Church upkeep – Presbytery update – any other building issues?
9. Parish Finances
10. Youth Effect
11. Items requested by Parishioners:
12. AOB
13. Confirmation of agreed actions
14. Date of next meeting, diary dates and volunteer for prayer

**Dates for the diary:**

PPC meetings Sundays at 7.30pm: 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December